

Minutes of the Parish Council Meeting

Held on Tuesday 1st October 2024 at 7.30pm at St Peters Church, Tandridge Lane,
Tandridge

Present:

Chairman: Mr Andrew Nosworthy

Clerk: Ms Clare Crouch

Councillors: Mr C David, Mrs S Pocock, Mr C Porter, Mr A Schmidt, Mrs C Wallace

In attendance: None

37.	PROCEDURAL MATTERS
37.1	Apologies: Apologies for absence were received from Cllr McIntosh, Cllr Lockwood, Cllr Killick, Cllr Duggan and Cllr Stamp
37.2	Disclosure of Interests: There were no disclosures by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
37.3	<p>Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.</p> <p>A resident has reported to the Parish Council that the Barley Mow has closed down. The ACV is active until 14th July 2025</p> <p>Poppy Wreath – The Clerk to source a wreath for the Parish Council</p>
37.4	Minutes: Minutes of the Parish Council meeting held on the 3 rd September 2024, were agreed and signed as a true record by Cllr Stamp
38.	REPORTS
38.1	County Councillor Report – Not in Attendance Cllr MacIntosh confirmed that the Street Cleaning at the top end of the A25 https://tellus.surreycc.gov.uk/
38.2	District Councillor Report – No District Councillors in Attendance
39.	ADMINISTRATION

39.1	Councillor Porter confirmed the training session he would like to attend on the 24 th October 2024
39.2	Councillors noted the email received from Alex Berry at Tandridge District Council regarding the Consultation for the Ward Name Change. The clerk has added the information to the Facebook Page and the Website. <i>Councillors discussed the option of sharing information with local resident WhatsApp groups. The clerk is to message the link and message to all councillors to forward on who provide mobile numbers</i>
39.3	Tandridge Parish Council to note the HR committee met prior to the Parish Council Meeting on Tuesday 1 st October 2024. Councillors noted that recommendations from the Human Resources Committee (held on 1.10.24) including the adoptions of all Parish Council policies will be presented at the next Parish Council meeting to ensure time for Councillors to review prior to the (November) Meeting
39.4	Tandridge Parish Council reviewed the first draft budget for 2025/26 and made comments for adjustment

40.	FINANCIAL
40.1	Councillors reviewed and signed off bank reconciliation for September 2024 Month End
40.2	Council approved the October 2024 Clerks Salary: £1,207.70 Gross Pay Less deductions of Tax and NI And approved the PAYE amount for the current month
40.3	Councillors approved the Clerks Expenses for September 2024 £31.40
40.4	Councillors approved David O'Mahony services £150.00
40.5	Councillors approved St Peters Church – Hire of Monthly Meeting Space £36.00
40.6	Councillors approved TEEC £194.39
40.7	Councillors approved HollyHurst – Payroll £60.00
40.8	Councillors approved the Data Protection – ICO payment of £40.00

41.	PARISH ENVIRONMENT
41.1	Tandridge Parish Council discussed the Parish Fields (Glebe, Jubilee & Millennium) and confirm any actions if required Councillors confirmed they require a quotation for installation of a Kissing Gate at the Glebe Field. The clerk will approach a contractor. The clerk is to check with TDC if a dog poo bin could be installed at the Glebe Field.
41.2	Tandridge Parish Council discussed the commemorative plaque wording from Brian Knight family for the Crab Apple Tree on the Green Sand Way. Alastair given permission for the tree to be sited across Green Sand Way and planted in the Spring so it is at its strongest. The wording will be confirmed by the family at that point.
41.3	Councillors noted progress on the defibrillator which is to be located in Crowhurst Lane End
41.4	Councillors to discussed the request from Tandridge District Council regarding the Park and Playground Lease. The clerk is to contact solicitors locally to arrange a signature for the documents as required. The clerk is to resend all documents to Cllr Nosworthy to review in the meantime.
41.5	Councillors noted that a resident has reported the footpath to be uneven and dangerous outside Deanshaw Cottages. The clerk has reported this on Surrey County Councils webpage Reference number: 3067110 – Clerk to ask Liz
41.6	Councillors noted that the Brickmakers Arms has been place for sale on the open market and to confirm any action required. https://www.gpcommercial.co.uk/property/the-brickmakers-arms-oxted The ACV is active until 25th August 2025. Cllr Porter would like further info about triggering the ACV
41.7	Tandridge Parish Council deferred this discussion to next months meeting. The Surrey Hills National Landscape Boundary Changes and any comments to be noted in the public consultation regarding deletions as well as additions. The closing date is 10 th December 2024 and the details are on the link: https://consult.defra.gov.uk/ne-landscape-heritage-and-geodiversity-team/surrey-hills-boundary-variation-2nd-consultation/#:~:text=Why%20your%20views%20matter,December%202024%2C%20lasting%2012%20weeks.
41.8	Tandridge Parish Councillors to confirmed to defer this to the next meeting relating to any comments for District Councillor Lockwood to bring before the next planning policy committee at Tandridge District Council.
41.9	St Peters requested permission again this year to use the car park for their traditional burning of their Fire of London model houses. (Full risk assessments will be carried out). The Parish Council confirmed that the Fire of London is approved
42.	NEIGHBOURHOOD PLAN
42.1	Tandridge Parish Council discussed actions required related to the Neighbourhood Plan.
43.	PLANNING – Applications were reviewed by Tandridge Parish Council and comments sent to Tandridge District Council
43.1	2024/895 11 Chathill Cottages, Miles Lane, Tandridge, Oxted, Surrey, RH8 9NR Erection of part single/ part two storey rear extension & replacement of garage. Tandridge Tandridge Parish Council has no objections and no comments

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44.	INFORMATION FOR COUNCILLORS (<i>for noting and including on future agendas</i>)
44.1	Relocation of Parish Council meetings – The Clerk is to look into the logistics and cost of using Drewshearne Barn to discuss in due course

45.	MEETING DATES
45.1	Tuesday 5 th November 2024 Tuesday 3 rd December 2024 Tuesday 7 th January 2024 Tuesday 4 th February 2024 Tuesday 4 th March 2024